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Executive Officer

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April 17, 2019
Agenda Item 13

April 17, 2019 (Agenda)

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Contract Amendment with Lamphier Gregory/Berkson Associates

Dear Commissioners:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires LAFCO to update spheres of influence (SOIs) every five years as necessary; and in conjunction with SOI updates, prepare corresponding Municipal Service Reviews (MSRs).

Contra Costa LAFCO’s annual work plan typically includes preparing one or two MSRs each year; and most of our MSRs are prepared by consultants. In May 2018, the Commission approved a contract with Lamphier-Gregory/Berkson Associates to prepare the 2nd round “City Services” MSR covering all 19 cities and four community services districts (CSDs).

The current schedule provides for completing the 2nd round “City Services” MSR/SOI updates by April 30, 2019. However, due to a protracted data collection effort, more time is needed to complete the MSR/SOI updates. The revised MSR schedule is as follows:

- ✚ March 2019 - Release of Public Review Draft MSR (public comment period)
- ✚ April 17, 2019 – Commission receives overview of Public Review Draft MSR and provides input
- ✚ May 2019 – Release of Final Draft MSR (public comment period)
- ✚ June 12, 2019 – Commission accepts Final MSR and updates SOIs

It is proposed that the Commission approve an amendment to the contract with Lamphier-Gregory/Berkson Associates to extend the term in order to complete the MSR work.

RECOMMENDATION: Authorize LAFCO staff to execute a contract amendment with Lamphier-Gregory/Berkson Associates to extend the term of the contract from April 30, 2019 to June 20, 2019 in order to complete the second round “City Services” MSR/SOI updates.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

c: Nat Taylor and Sharon Wright, Lamphier Gregory
Richard Berkson, Berkson Associates
County Auditor-Controller

PO Number: _____

AGREEMENT AMENDMENT

Parties. Contra Costa Local Agency Formation Commission (Contra Costa LAFCO) and Lamphier Gregory/Berkson Associates.

Date. The effective date of this Agreement Amendment is April 17, 2019.

Amendment. This amends that contract entered into on May 1, 2018, by and between LAFCO and Lamphier Gregory, as follows:

The CONTRACT PERIOD will be from May 1, 2018 through **June 30, 2019.**

Effect of Amendment. No other provision of the Agreement is affected by this Amendment.

CONTRA COSTA LAFCO

CONTRACTOR
Lamphier Gregory

By: _____
LAFCO Executive Officer

By: _____

APPROVED AS TO FORM

Taxpayer ID#: _____

LAFCO Legal Counsel

I hereby certify under penalty of perjury that the Executive Officer of the Contra Costa LAFCO was duly authorized to execute this document on behalf of the Contra Costa LAFCO by a majority vote of the Commission on April 17, 2019.

Date: _____

ATTEST:

Contra Costa LAFCO Clerk